



Ventura County Regional Energy Alliance
Action Minutes February 16, 2017

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Action Minutes Ventura County Regional Energy Alliance Board Meeting February 16, 2017 10:15 a.m.

Ventura Regional Sanitation District
Board Meeting Room
1001 Partridge Drive, Suite 150
Ventura, California 93003

1. Welcome/ Call to Order

The meeting was called to order by Kelly Cattnach at 10.21 a.m.

2. Roll Call

Present:

Linda Parks	County of Ventura
Martin Hernandez	City of Santa Paula-Alternate
Carmen Ramirez	City of Oxnard
Christy Weir	City of Ventura
Helen Cox	City of Thousand Oaks- Alternate
Arturo Hernandez	Ventura County Community College District

Members not present:

Tim Holmgren	City of Fillmore
Mary Haffner	Ventura Unified School District
Jon Sharkey	Ventura Regional Sanitation District

3. Pledge of Allegiance

Sue Hughes led the Pledge of Allegiance.

4. Oath of Office for New VCREA Board Members

The following individuals were sworn in by Sue Hughes:

Helen Cox- City of Thousand Oaks- Alternate
Martin Hernandez- City of Santa Paula- Alternate
Linda Parks- County of Ventura
Christy Weir- City of Ventura
Arturo Hernandez- Ventura County Community College District

5. Election of Chair and Vice Chair

Ms. Ramirez nominated Ms. Parks as chair. Ms. Weir seconded the nomination. Unopposed, Ms. Parks became chair of the Board of Directors.



Ms. Parks nominated Ms. Ramirez as vice chair. Ms. Cox seconded the nomination. Unopposed, Ms. Ramirez became vice chair of the Board of Directors.

6. Approve Minutes of October 20, 2016 Meeting

Upon motion of Ms. Ramirez, seconded by Mr. M. Hernandez, the Board approved the Minutes of the October 20, 2016 meeting.

7. Agenda Review

The agenda was approved as presented by consensus.

8. Public Comments

No public comments.

9. Board Member Comments

Ms. Ramirez requested a countywide audit be performed that would consist of energy usage as well as renewable generation for both public as well as private, if possible. Reference was made to a recent LA Times article. Staff will research what information is available.

10. The Energy Network

Ms. Molly Drobnick, project manager for the Energy Network, presented on the overall program services provided by The Energy Network, as well as highlighted some of the work they have done countywide, specifically with special districts. Staff will report back on the annual dollar savings from the Conejo Valley School District project. Questions were asked and answered regarding exterior lighting, specifically LEDs as well as public safety issues were discussed in the rural and semi-rural areas.

11. Countywide Green Business Network Proposal

Ms. Leigh Lain Walker, VCREA staff, presented on the California Green Business Network (CGBN). She gave some background information about the program and shared VCREA proposal to establish a countywide program. Staff from the City of Ventura's CGBN program spoke in support of the proposal.

Ms. Parks recommended reaching out to the Economic Development Collaborative Ventura County and each of the City Chambers. Ms. Ramirez requested the need for Spanish speaking assistance for Oxnard's Latino business owners. Ms. Cox spoke in support of the standardization of the program, taking what already exists and making that work.

Upon motion of Mr. M. Hernandez, seconded by Ms. Weir, and duly carried, the Board approved VCREA's advancement with the Countywide Green Business Program and reaching out to the cities to obtain their commitment to move things forward.



12. Annual Financial Audit for FY 2015/2016

Ms. Cattanach, VCREA staff, gave a brief overview of the Audit.

Upon motion of Ms. Ramirez, seconded by Mr. M. Hernandez, and duly carried, the Board received and filed the Annual Financial Audit for FY 2015/2016.

13. 2017 General and Administrative Budget

Ms. Cattanach, VCREA staff, gave a brief overview of the proposed 2017 budget.

Upon motion of Ms. Weir, seconded by Ms. Ramirez, and duly carried, the Board adopted the 2017 General and Administrative Budget.

14. 2017-2018 Partnership Contract Extension

Ms. Tellez, VCREA staff, gave a brief overview of the contract extension.

Upon motion of Mr. M. Hernandez, seconded by Ms. Weir, and duly carried, the Board approved the Contract Extension with Southern California Edison Company and Southern California Gas Company.

15. Strategic Planning Funding

Mr. Stewart, VCREA staff/ CivicSpark Fellow, gave a brief overview of Southern California Edison and Southern California Gas Company Strategic Planning application submitted by VCREA in 2016. The Statement of Work included VCREA's plans to benchmark certain municipal building over 10,000 sq ft. This information will be inputted into Energy Star Portfolio Manager and will be updated by the utilities moving forward and monitored by the cities. VCREA was awarded \$48,510.00 for the project.

VCREA staff will be reporting back to the Board in January 2018 on the findings of the project.

Upon motion of Mr. M. Hernandez, seconded by Ms. Ramirez, and duly carried, the Board approved the Statement of Work.

16. Javier Saucedo Contract Extension

Ms. Tellez, VCREA staff, gave a brief overview of the contract extension.

Upon motion of Mr. M. Hernandez, seconded by Ms. Ramirez, and duly carried, the Board approved Javier Saucedo's contract extension.

17. 2016 Annual Report

Upon motion of Mr. M. Hernandez, seconded by Mr. A. Hernandez, and duly carried, the Board received and filed the 2016 Annual Report.



18. Partnership Program Update

Ms. Tellez, VCREA staff, gave a brief overview of the Partnership Program Update.

Residential PACE numbers highlighting 2016 were distributed. Mr. M. Hernandez mentioned potentially presenting this data at participating city council meetings. VCREA staff said they would welcome any invitations to present.

Upon motion of Mr. M. Hernandez, seconded by Ms. Cox, and duly carried, the Board received and filed the Partnership Program Update.

19. General Updates and Announcements

None

20. Items for Future Agendas

- Countywide Audit of energy usage and renewable generation
- CCA Update

21. Next Meeting- April 20, 2017

22. Adjournment

Chair Parks adjourned meeting at 11.40am.